

Dear Parents,

Thank you for trusting us with your child's learning journey in Mathematics.

1. Fees for 2017

We are pleased to inform you that our fees will be maintained for the FIFTH year.

Level	Tuition Fees per Term (inc. GST)	Fees (CURRENT students) (Inc GST)	Deposit + Reg *For NEW students	Fees (NEW students) (Inc GST)	Duration per lesson
P1 to P4	\$53.50 x 11 lessons	\$ 588.50	Deposit \$100	\$ 720.60	1h 30 min
P5	\$60.99 x 11 lessons	\$ 670.89	Reg Fees \$32.10 (incl GST)	\$ 802.99	1h 45 min
P6	\$69.55 x 11 lessons	\$ 765.05		\$ 897.15	2 hours

*MATERIAL Fees

Materials Fees will be charged per term from 2017 onwards.

This fees will be WAIVED for Term 1 2017.




Payment:



NETS or CHEQUE: CONCEPT MATH EDUCATION CENTRE PTE LTD

Tuition fees and Registration fees paid are strictly **non-refundable** and **non-transferable**. Such fees once paid will NOT be refunded if the student withdraws or discontinues from CMECPL, for any reason, at any time.

Important Dates

24 Sep onwards	NEW students: Register for NEW classes
	CURRENT students: Register for ALLOCATED classes or NEW classes
14 Oct	DEADLINE: Withdrawal (for refund of deposit) Deposit will be forfeited if withdrawal occurs after deadline
17 Oct	DEADLINE: Registration for Current students in ALLOCATED timeslots Unregistered slots will be released to students in waitlist.
17 Oct	DEADLINE: Request for Transfer into other timeslots
20 Oct	Parents notified of SUCCESSFUL transfer
27 Oct	DEADLINE: Registration of Current students to TRANSFERRED timeslots . Unconfirmed slots will be released to students in waitlist.
	DEADLINE: Withdrawal for UNSUCCESSFUL transfer Deposit will be forfeited if withdrawal occurs after deadline
28 Oct	OPEN PHASE registration: ALL 2017 classes OPEN for registration.

NEW students	Parents To DO	Important Dates
 <p>REGISTER for ✓NEW Classes Refer: NEW CLASS list</p>	<p>Confirm registration via PAYMENT of tuition fees, registration fees and deposit.</p>	<p>PAYMENT Period 24 Sept 2016 onwards</p>
 <p>REGISTER for ✗Current Classes Refer: 2017 CLASS list</p>	<p>Submit WAITLIST online via parent's portal.</p> <p>Note Concept Math will inform you of places availability for these classes during Open Phase, as we need to give priority to our current students who are following up the same allocated class.</p>	<p>OPEN PHASE registration 28 Oct 2016 onwards</p>
CURRENT students	Parents To DO	Important Dates
<p>Withdrawal</p>  <p>I DO NOT want my child to continue classes for 2017.</p>	<p>Submit notice of withdrawal via Concept Math Parents portal.</p> <p>IMPORATNT Deposit will be forfeited if withdrawal occurs after deadline.</p>	<p>Withdrawal DEADLINE 7 October Extended to : 14 October 2016</p>
CURRENT students	Parents To DO	Important Dates
<p>REGISTRATION</p> <p>✓NEW Classes Refer: NEW CLASSES list</p> <p>✓ALLOCTAED Classes Refer: Notice of Fees Payment OR 2017 Class List</p>	<p>Make fees payment for the allocated class / new class.</p> <p>IMPORTANT Unconfirmed slots will be released to students in waitlist after deadline.</p>	<p>PAYMENT Period 24 Sept – 17 Oct 2016</p> <p>DEADLINE 17 October 2016</p>

CURRENT students	Parents To DO	Important Dates
<p>TRANSFER</p>  <p>My child CAN attend lessons in the allocated class. BUT I prefer a different class.</p>	<p>1. Make fees payment for the allocated class. ✓ Your child is guaranteed a place in the registered (allocated) class.</p> <p>2. Request transfer online via Parent's Portal. ✗ Your child might <u>NOT</u> get a place in the preferred class.</p> <p>☺ SUCCESSFUL transfer will be notified via SMS by 20 Oct 2016.</p> <p>☹ Transfer NOT successful If you <u>DO NOT</u> hear from us by 20 Oct 2016, pls assume transfer is not successful and your child will stay in the allocated class.</p>	<p>PAYMENT Period 24 Sept - 17 Oct 2016 DEADLINE 17 October 2016</p> <p>TRANSFER Period 24 Sept - 17 Oct 2016 DEADLINE 17 October 2016</p> <p>TRANSFER Results 20 October 2016</p>
<p>TRANSFER</p>  <p>My child CANNOT attend lessons in the allocated class.</p>	<p>1. Do NOT pay fees. ✗ Your child is <u>NOT</u> guaranteed a place in the allocated class.</p> <p>2. Request transfer online via Parent's Portal. ✗ Your child might <u>NOT</u> get a place in the preferred class.</p> <p>☺ SUCCESSFUL transfer will be notified via SMS by 20 Oct 2016.</p> <p>☹ Transfer NOT successful If you <u>DO NOT</u> hear from us by 20 Oct 2016, pls assume transfer is not successful.</p> <p>You may register during the OPEN PHASE</p> <p>If you wish to WITHDRAW your child from Concept Math, please submit withdrawal notification online via parent's portal.</p>	<p>TRANSFER Period 24 Sept - 17 Oct 2016 DEADLINE 17 October 2016</p> <p>TRANSFER Results 20 October 2016</p> <p>PAYMENT Period for successful transfer 21 Oct – 27 Oct 2016 Unconfirmed slots will be released to students in waitlist after 27 Oct deadline.</p> <p>OPEN PHASE registration 28 Oct 2016 onwards</p> <p>WITHDRAWAL DEADLINE 27 Oct 2016 (extended for transfer cases only). Deposit will be forfeited if withdrawal occurs after deadline.</p>

TEACHER'S DEPLOYMENT



We are NOT able to confirm teachers' deployment at this point in time.

We reserve the right to close a class if the minimum number of student enrolment is not met. In this case, we will offer another slot or refund fees paid.

FEES POLICY



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NON-refundable
NON-transferrable

regardless of withdrawal notification period.

Please confirm timing of CCAs, remedial lessons and other commitments before registration as we may not be able to offer alternative slots in the event of schedule clashes.

2017 Classes for Novena and Bukit Timah



Novena, Goldhill Plaza

No 1 Goldhill Plaza #03-01 (S)308899

Phone : (65) 62556335



Primary 1 (2017)	Location	
P1 Sat 9.30am – 11.00am (A113)	Novena	NEW : Open fr Registration / Transfer
P1 Sat 1.00pm – 2.30pm (A114)	Novena	
P1 Sat 2.45pm – 4.15pm (A115)	Novena	
P1 Sun 9.30am – 11.00am (A116)	Novena	
P1 Sun 11.00am – 12.30pm (A117)	Novena	
P1 Sun 1.15pm – 2.45pm (A118)	Novena	
P1 Sun 3.00pm – 4.30pm (A119)	Novena	
P1 Mon 3.30pm – 5.00pm (A120)	Novena	
P1 Mon 5.15pm – 6.45pm (A121)	Novena	
P1 Fri 3.30pm – 5.00pm (A127)	Novena	
P1 Fri 5.15pm – 6.45pm (A122)	Novena	
Primary 2 (2017)		
P2 Sat 4.30pm – 6.00pm (A123)	Novena	NEW : Open fr Registration / Transfer
P2 Sun 11.15am – 12.45pm (A124)	Novena	
Primary 3 (2017)		
P3 Fri 3.30pm – 5.00pm (A125)	Novena	NEW : Open fr Registration / Transfer
P3 Sat 9.15am – 10.45am (A126)	Novena	

2016 CURRENT Primary 1	2017 ALLOCATED Primary 2	Location
P1 Sat 9.30am – 11.00am (101)	*P2 Sat 9.15am – 10.45am (A101)	Novena
P1 Sat 11.00am – 12.30pm (102)	P2 Sat 11.00am – 12.30pm (A102)	Novena
P1 Sat 1.15pm – 2.45pm (103)	*P2 Sat 1.00pm – 2.30pm (A103)	Novena
P1 Sat 3.00pm – 4.30pm (104)	*P2 Sat 2.45pm – 4.15pm (A104)	Novena
P1 Sun 9.30am – 11.00am (105)	P2 Sun 9.30am – 11.00am (A105)	Novena
P1 Sun 11.15am – 12.45pm (106)	P2 Sun 11.15am – 12.45pm (A106)	Novena
P1 Sun 1.15pm – 2.45pm (107)	P2 Sun 1.15pm – 2.45pm (A107)	Novena
P1 Sun 3.00pm – 4.30pm (108)	P2 Sun 3.00pm – 4.30pm (A108)	Novena
P1 Mon 3.30pm – 5.00pm (109)	P2 Mon 3.30pm – 5.00pm (A109)	Novena
P1 Mon 5.15pm – 6.45pm (110)	P2 Mon 5.15pm – 6.45pm (A110)	Novena
P1 Fri 3.30pm – 5.00pm (111)	P2 Fri 3.30pm – 5.00pm (A111)	Novena
P1 Fri 5.15pm – 6.45pm (112)	P2 Fri 5.15pm – 6.45pm (A112)	Novena
2016 CURRENT Primary 2	2017 ALLOCATED Primary 3	Location
P2 Sat 11.00am – 12.30pm (04)	*P3 Sat 11.15am – 12.45pm (A004)	Novena
P2 Sat 11.15am – 12.45pm (11)	*P3 Sat 11.00am – 12.30pm (A011)	Novena

2016 CURRENT Primary 2	2017 ALLOCATED Primary 3	Location
P2 Sat 1.00pm – 2.30pm (05)	*P3 Sat 12.45pm – 2.15pm (A005)	Novena
P2 Sat 4.45pm – 6.15pm (06)	*P3 Sat 4.30pm – 6.00pm (A006)	Novena
P2 Sun 9.30am – 11.00am (10)	*P3 Sun 9.15am – 10.45am (A010)	Novena
P2 Sun 11.15am – 12.45pm (08)	*P3 Sun 11.00am – 12.30pm (A008)	Novena
P2 Sun 1.15pm – 2.45pm (07)	*P3 Sun 1.00pm – 2.30pm (A007)	Novena
P2 Sun 3.00pm – 4.30pm (09)	*P3 Sun 2.45pm – 4.15pm (A009)	Novena
P2 Mon 3.30pm – 5.00pm (03)	P3 Mon 3.30pm – 5.00pm (A003)	Novena
P2 Mon 3.30pm – 5.00pm (19)	P3 Mon 3.30pm – 5.00pm (A019)	Novena
P2 Mon 5.15pm – 6.45pm (12)	P3 Mon 5.15pm – 6.45pm (A012)	Novena
P2 Fri 3.30pm – 5.00pm (01)	P3 Fri 3.30pm – 5.00pm (A001)	Novena
P2 Fri 5.15pm – 6.45pm (02)	P3 Fri 5.15pm – 6.45pm (A002)	Novena
2016 CURRENT Primary 3	2017 ALLOCATED Primary 4	Location
P3 Sat 9.15am – 10.45am (28)	*P4 Sat 9.00am – 10.30am (A028)	Novena
P3 Sat 11.00am – 12.30pm (33)	P4 Sat 11.00am – 12.30pm (A033)	Novena
P3 Sat 1.00pm – 2.30pm (25)	P4 Sat 1.00pm – 2.30pm (A025)	Novena
P3 Sat 2.45pm – 4.15pm (26)	P4 Sat 2.45pm – 4.15pm (A026)	Novena
P3 Sat 4.30pm – 6.00pm (27)	P4 Sat 4.30pm – 6.00pm (A027)	Novena
P3 Sun 9.30am – 11.00am (32)	*P4 Sun 9.15am – 10.45am (A032)	Novena
P3 Sun 11.15am – 12.45pm (30)	*P4 Sun 11.30am – 1.00pm (A030)	Novena
P3 Sun 1.15pm – 2.45pm (29)	*P4 Sun 1.00pm – 2.30pm (A029)	Novena
P3 Sun 3.00pm – 4.30pm (31)	*P4 Sun 2.45pm – 4.15pm (A031)	Novena
P3 Mon 3.30pm – 5.00pm (23)	P4 Mon 3.30pm – 5.00pm (A023)	Novena
P3 Mon 5.15pm – 6.45pm (24)	*P4 Mon 5.30pm – 7.00pm (A024)	Novena
P3 Fri 3.30pm – 5.00pm (21)	P4 Fri 3.30pm – 5.00pm (A021)	Novena
P3 Fri 5.15pm – 6.45pm (22)	P4 Fri 5.15pm – 6.45pm (A022)	Novena
2016 CURRENT Primary 4	2017 ALLOCATED Primary 5	Location
P4 Sat 9.15am – 10.45am (50)	*P5 Sat 9.00am – 10.45am (A050)	Novena
P4 Sat 11.00am – 12.30pm (46)	*P5 Sat 11.00am – 12.45pm (A046)	Novena
P4 Sat 12.45pm – 2.15pm (47)	*P5 Sat 1.00pm – 2.45pm (A047)	Novena
P4 Sat 1.00pm – 2.30pm (45)	*P5 Sat 12.45pm – 2.30pm (A045)	Novena
P4 Sat 2.45pm – 4.15pm (48)	*P5 Sat 2.45pm – 4.30pm (A048)	Novena
* P4 Sat 5.00pm – 6.30pm (49)	*P5 Sat 4.45pm – 6.30pm (A049)	Novena
P4 Sun 11.15am – 12.45pm (52)	*P5 Sun 11.00am – 12.45pm (A052)	Novena
* P4 Sun 1.30pm – 3.00pm (51)	*P5 Sun 1.30pm – 3.15pm (A051)	Novena
* P4 Sun 1.15pm - 2.45pm (54)	*P5 Sun 1.15pm – 3.00pm (A054)	Novena
P4 Sun 3.15pm – 4.45pm (53)	*P5 Sun 3.30pm – 5.15pm (A053)	Novena
P4 Mon 3.30pm – 5.00pm (43)	*P5 Mon 3.30pm – 5.15pm (A043)	Novena
P4 Mon 5.15pm – 6.45pm (44)	*P5 Mon 5.15pm – 7.00pm (A044)	Novena
P4 Fri 3.30pm – 5.00pm (41)	*P5 Fri 3.30pm – 5.15pm (A041)	Novena
P4 Fri 5.15pm – 6.45pm (42)	*P5 Fri 5.30pm – 7.15pm (A042)	Novena

2016 CURRENT Primary 5	2017 ALLOCATED Primary 6	Location
P5 Sat 8.45am – 10.30am (70) Tr Hazel	*P6 Sat 8.45am – 10.45am (A071) Tr Joan	Novena
P5 Sat 9.00am – 10.45am (71) Tr Joan	*P6 Sat 8.45am – 10.45am (A071) Tr Joan	Novena
P5 Sat 10.45am – 12.30pm (67) Tr Hazel	*P6 Sat 10.45am – 12.45pm (A067) Tr Hazel	Novena
P5 Sat 12.45pm – 2.30pm (66) Tr Audrey	*P6 Sat 2.30pm – 4.30pm (A068) Tr Mavis	Novena
P5 Sat 2.45pm – 4.30pm (68) Tr Joan	*P6 Sat 2.30pm – 4.30pm (A068) Tr Mavis	Novena
P5 Sat 4.30pm – 6.15pm (69) Tr Audrey	*P6 Sat 4.45pm – 6.45pm (A069) Tr Ann	Novena
P5 Sun 9.15am – 11.00am (75) Tr Stephen	*P6 Sun 9.15am – 11.15am (A075) Tr Stephen	Novena
P5 Sun 11.15am – 1.00pm (73) Tr Stephen	*P6 Sun 9.15am – 11.15am (A075) Tr Stephen	Novena
P5 Sun 1.15pm – 3.00pm (72) Tr Audrey	*P6 Sun 3.15pm – 5.15pm (A074) Tr Audrey	Novena
P5 Sun 3.15pm – 5.00pm (74) Tr Audrey	*P6 Sun 3.15pm – 5.15pm (A074) Tr Audrey	Novena
P5 Mon 3.30pm – 5.15pm (63) Tr Hazel	*P6 Mon 5.15pm – 7.15pm (A065) Tr Hazel	Novena
P5 Mon 5.00pm – 6.45pm (65) Tr Mavis	*P6 Mon 5.15pm – 7.15pm (A065) Tr Hazel	Novena
P5 Fri 3.30pm – 5.15pm (61) Tr Victor	*P6 Fri 5.15pm – 7.15pm (A062) Tr Pang	Novena
P5 Fri 5.15pm – 7.00pm (62) Tr Jaymin	*P6 Fri 5.15pm – 7.15pm (A062) Tr Pang	Novena
P5 Thu 4.45pm – 6.30pm (64) Tr Victor	*P6 Thu 5.00pm – 7.00pm (A064) Tr Christopher	Novena

IMPORTANT: Deployment of P6 teachers (2017) are only indicative. We reserve the right to change any teachers without prior notice.

Current students who wish to transfer to Bukit Timah branch, please submit transfer request online via parents portal.

Registration and Payment of fees will be done in Novena.

*Classes with change of time from 2016



Bukit Timah, Bukit Timah Shopping Centre

Bukit Timah Shopping Centre, #03-K74 | 170 Upper Bukit Timah Rd
S(588179) Phone : 64698150



(New Location With effect from 1 Dec 2016)

Primary 1 (2017)	Location	
P1 Sat 11.00am – 12.30pm (B117)	Bukit Timah	NEW : Open fr Registration / Transfer
P1 Sat 3.00pm – 4.30pm (B118)		
P1 Sun 9.15am – 10.45am (B119)		
P1 Sun 11.00am – 12.30pm (B120)		
P1 Sun 3.00pm – 4.30pm (B121)		
P1 Thu 3.30pm – 5.00pm (B122)		
P1 Fri 3.30pm – 5.00pm (B123)		
Primary 2 (2017)		
P2 Sat 9.15am – 10.45am (B124)	Bukit Timah	NEW : Open fr Registration / Transfer
P2 Sat 1.15pm – 2.45pm (B125)		
P2 Sun 11.00am – 12.30pm (B126)		
P2 Sun 3.00pm – 4.30pm (B127)		
P2 Wed 3.30pm – 5.00pm (B128)		
P2 Fri 5.15pm – 6.45pm (B129)		
Primary 3 (2017)		
P3 Sat 1.15pm – 2.45pm (B130)	Bukit Timah	NEW : Open fr Registration / Transfer
P3 Sun 1.15pm – 2.45pm (B131)		
P3 Thu 5.15pm – 6.45pm (B132)		
Primary 4 (2017)		
P4 Sat 11.15am – 12.45pm (B133)	Bukit Timah	NEW : Open fr Registration / Transfer
P4 Sat 5.30pm – 7.00pm (B134)		
P4 Sun 9.00am – 10.30am (B135)		
P4 Wed 3.30pm – 5.00pm (B136)		
P4 Thu 3.30pm – 5.00pm (B137)		
P4 Fri 3.30pm – 5.00pm (B138)		
Primary 5 (2017)		
P5 Sat 9.00am – 10.45am (B139)	Bukit Timah	NEW : Open fr Registration / Transfer
P5 Sat 11.00am – 12.45pm (B140)		
P5 Sat 1.15pm – 3.00pm (B141)		
P5 Thu 3.30pm – 5.15pm (B142)		
P5 Thu 5.30pm – 7.15pm (B143)		
Primary 6 (2017)		
P6 Sat 9.00am – 11.00am (B144) Tr Victor	Bukit Timah	NEW : Open fr Registration / Transfer
P6 Sat 3.15pm – 5.15pm (B145) Tr Victor		
P6 Sun 1.00pm – 3.00pm (B146) Tr Victor		
P6 Fri 5.15pm – 7.15pm (B147) Tr Victor		

2016 CURRENT Primary 1	2017 ALLOCATED Primary 2	Location
P1 Sat 2.45pm – 4.15pm (113)	P2 Sat 3.00pm – 4.30pm (B113)	Bukit Timah
P1 Thu 4.15pm – 5.45pm (116)	P2 Thu 5.15pm – 6.45pm (B116)	
2016 CURRENT Primary 2	2017 ALLOCATED Primary 3	Location
P2 Sat 9.15am – 10.45am (13)	P3 Sat 9.15am – 10.45am (B013)	Bukit Timah
P2 Sat 11.00am – 12.30pm (14)	P3 Sat 11.00am – 12.30pm (B014)	
P2 Sat 4.30pm – 6.00pm (15)	P3 Sat 4.45pm – 6.15pm (B015)	
P2 Sun 9.15am – 10.45am (16)	P3 Sun 9.15am – 10.45am (B016)	
P2 Tue 4.15pm – 5.45pm (17)	P3 Fri 5.15pm – 6.45pm (B017)	
2016 CURRENT Primary 3	2017 ALLOCATED Primary 4	Location
P3 Sat 1.00pm – 2.30pm (34)	P4 Sat 1.00pm – 2.30pm (B034)	Bukit Timah
P3 Wed 4.00pm – 5.30pm (36)	P4 Wed 5.15pm – 6.45pm (B036)	
P3 Sun 1.00pm – 2.30pm (37)	P4 Sun 1.15pm – 2.45pm (B037)	
2016 CURRENT Primary 4	2017 ALLOCATED Primary 5	Location
P4 Sun 11.00am – 12.30pm (55)	P5 Sun 10.45am – 12.30pm (B055)	Bukit Timah
P4 Sun 2.45pm - 4.15pm (57)	P5 Sun 3.15pm - 5.00pm (B057)	
2016 CURRENT Primary 5	2017 ALLOCATED Primary 6	Location
P5 Wed 5.30pm – 7.15pm (76)	P6 Wed 5.15pm – 7.15pm (B076) Tr Victor	Bukit Timah

IMPORTANT: Deployment of P6 teachers (2017) are only indicative. We reserve the right to change any teachers without prior notice.

Current students who wish to transfer to Bukit Timah branch, please submit transfer request online via parents portal.

Registration and Payment of fees will be done in Novena.

Registration and payment of fees could also be done at the new Bukit Timah Premise from 1 Dec 2016 onwards

*Classes with change of time from 2016